

**ROCKY MOUNTAIN CONSERVANCY & ROCKY MOUNTAIN NATIONAL PARK**  
**2023-2024 WINTER INTERNSHIPS**

**JOB OVERVIEW:**

**Position Title:** RMC/ROMO Winter Internship

**Reports To:** East District Lead Park Ranger, Interpretation, with administrative supervision by Rocky Mountain Conservancy, Director of Administration

**Position Type:** Non-Exempt– Seasonal Time – 25-30 hours per week

**Position Dates:** 5-6 month internship, approximately November 2023 through April 2024

**Compensation and Benefits:** \$18.25/hr.

- Gear and Uniform provided including RMC logo shirts per Rocky Mountain Conservancy standards, Potential for Park Housing Unit; this is completely dependent on whether a unit is available at the time of hire. No medical benefits are available for this position.

**Potential for Advancement:** No

**JOB DESCRIPTION:**

Rocky Mountain National Park (ROMO) is recruiting for a winter intern who is passionate about helping visitors navigate the park and delivering learning experiences to the general public. The winter intern will serve as a member of the Interpretation Team on the East side of Rocky Mountain National Park - working alongside interpretive rangers, education rangers, and park volunteers at visitor centers, Junior Ranger Headquarters, and other outdoor public spaces in the park.

This position will focus on providing park orientation, information, and education in formal and informal settings. In addition, the winter intern will develop, deliver, and assist with educational programs to park visitors. Winter interns will engage with diverse audiences, primarily youth and family visitors from all backgrounds. Programs should help educate and facilitate meaningful connections between visitors and the park's unique resources.

The ideal candidate will have an interest or experience providing information and educational programming to the general public, in formal or informal settings. The intern is expected to have effective oral and written communication, strong interpersonal skills, and cultural sensitivity and awareness. Applicants must have the passion, desire, and ability to interact with the public and assist in understanding and appreciating complex science topics.

**ESSENTIAL DUTIES & RESPONSIBILITIES:**

**VISITOR CENTER RESPONSIBILITIES**

**BEAVER MEADOWS VISITOR CENTER (BMVC)** primary duties include:

- working the visitor center information desk
- assisting visitors in basic orientation to the park
- providing visitors with general information regarding RMNP, its history and natural history
- completing store sales when the Rocky Mountain Conservancy (RMC) staff member is not present
- showing the park movie and troubleshooting audiovisual problems
- awarding Jr. Ranger badges

**INTERPRETIVE RESPONSIBILITIES:** Interns will be assisting with and/or developing learning experiences for the general public, including program research, planning, preparation, and presentation with the help of his/her supervisor. Programs will be selected and developed based on park needs and applicant experience & interest.

***PROGRAMS MAY INCLUDE:***

- Leading and/or assisting with Snowshoe Walks
- Leading RockyLAB hands-on activities and visitor engagement
- Staffing hands-on Discovery Tables at the visitor center
- Presenting 10-15 min interpretive talks at the visitor center

**REQUIREMENTS:**

- Must be a US Citizen, US National, or Lawful Permanent Resident Alien of the US

**ADDITIONAL JOB-RELATED INFORMATION:**

- will work 25-30 hours per week, which may include weekends and holidays.
- will dress in the appropriate uniform and present themselves in a professional manner.
- must possess a valid driver's license and drive government provided vehicles safely.
- must abide by all safety precautions while performing his/her duties.
- must communicate openly and consistently with supervisor

**SELECTION & REVIEW PROCESS:**

Submit your resume and a minimum of three professional references to [Opportunity@RMConservancy.org](mailto:Opportunity@RMConservancy.org)

**NOTE:**

**THIS JOB DESCRIPTION IS NOT INTENDED TO BE AN EXHAUSTIVE LIST OF ALL DUTIES, RESPONSIBILITIES OR QUALIFICATIONS ASSOCIATED WITH THE JOB.**