

# Rocky Mountain Conservancy & Rocky Mountain National Park 2025 Call for Accessibility Project Coordinator Position

## Purpose:

Rocky Mountain Conservancy (RMC) and Rocky Mountain National Park (RMNP) are seeking an enthusiastic, community-minded candidate to assist with coordination of a grant funded accessibility project. RMC and RMNP are dedicated to improving accessibility for all visitors, regardless of ability, to engage and enjoy their national park.

RMC and RMNP have received a grant from the National Park Foundation to develop an **Accessibility Visitor Guide** for the park. The guide is currently in draft form and requires content review and finalization. We are seeking a candidate to edit and refine the guide, ensuring it is ready to be shared with the disability community for feedback. This process will involve:

- Reviewing the current draft guide,
- Researching similar accessibility content from other parks and recreation areas, and
- Conducting field review and final verification for each location described in the guide.

Additionally, this position will focus on developing **staff training** to be included in the park's training library. This training will be used annually for new front-line employees who frequently interact with visitors from the disability community. The specific focus of the training will be determined in collaboration with the interpretation and education staff at the park.

Depending on the availability of graphic design support and our ability to finalize the guide in a shareable format, the candidate may also be asked to engage with disability community groups and individuals with disabilities to gather feedback on the guide. This step will be contingent on securing assistance and resources to produce a finalized draft.

The candidate will work under the park's landscape architect to complete the project and assist with other accessibility initiatives from the park and its partner. The park has set up an interdisciplinary team to work on accessibility initiatives, and this position will be an active member of that team.

## Specific project tasks include:

- Assist park staff to complete the Visitor Accessibility Guide for the park.
- Provide new content related to accessibility for the parks training library
- Write web content and other materials to share information about the project to the general public.
- Assist with programs and projects in the park that have an accessibility component.
- Participate and provide feedback in any park training on accessibility.
- Provide training to park staff on the completed visitor guide and how to use it.
- Complete other project duties as assigned.

## Position benefits include:

- This is a seasonal position, roughly 12-weeks in duration, with the potential of being extended but not to exceed a 6-month term.
- This position has a flexible compensation, and hours worked range of \$28-\$32/hour for up to 32 hours per week, depending on experience and workload.
- Schedule is negotiable but may include working occasional weekends.
- Some limited remote work is possible.
- Hiring is subject to screening and background check.

## Selection and Review Process

Submit your cover letter, resume, and a minimum of three references to: [Opportunity@RMConservancy.org](mailto:Opportunity@RMConservancy.org)