



ROCKY MOUNTAIN CONSERVANCY POSITION DESCRIPTION

Position Title: Custodial Worker

Reports To: For day-to-day work NPS tasks – Eron Early, Custodial Supervisor; and for RMC Operational reporting – Carolyn Carlson, Director of Administration

Position Type: Season, Non-Exempt, Full-Time Status, 40 hours per week, non-telework eligible

Compensation: \$18.00-\$20.00/hr.

Promotion Potential: No

Dates of Position: Approximately April 2025 through October 2025

Benefits: No benefits plan is available.

Colorado Sick time is accrued at 1 hour for every 30 hours worked, as per Colorado law.

This role provides an overview experience of the Facility Maintenance division of Rocky Mountain National Park. The Custodial worker will work independently and/or as part of a small team to perform duties related to the general maintenance operation which includes custodial, motor vehicle operation, backcountry animal packing operations, and/or trades helper and laborer duties parkwide. In addition to performing these tasks, the intern will engage in a wide breadth of professional development opportunities through Rocky's [Partnerships & Intern Engagement Program](#). This position is full-time (40 hours a week and may include weekend and holiday work). This is a non-telework eligible position. Park housing may be available on a case-by-case basis.

CUSTODIAL INTERN RESPONSIBILITIES

- Safely operating and maintaining light trucks and other vehicles (under 10,000 lbs. gross vehicle weight rating or GVWR) to perform custodial duties and transport cleaning supplies, custodial stock, recycle and solid waste materials. Driver's must be 18 years of age and possess a valid state driver's license to operate a government vehicle.
- Cleaning administrative and visitor-use facilities and grounds to includes vault restrooms, visitor centers, campgrounds, and backcountry restroom facilities.
- Stocking and restocking consumable supplies such as toilet paper, hand soap, and hand sanitizer.
- Handling and processing solid waste and recycling by emptying trash and recycle receptacles.
- Loading and unloading materials and supplies (up to 50 lbs.).
- Cleaning employee housing units before and/or after occupancy.
- Safely use, handle, and store a variety of chemicals to clean facilities with consideration for environmental impacts.
- Assisting with the opening and closing of seasonal facilities such as campgrounds, visitor centers, trailheads, and vault restrooms.
- Assisting animal packers with feeding and care of livestock; and may, with supervision, assist with backcountry animal packing operations.
- Engage with park staff and visitors in housing, administrative and public use areas such as campgrounds during performance of duties.
- Shadowing multiple division work groups to gain a holistic view of work conducted by the Facilities Management division.
- Assist the Custodial Supervisor with administrative tasks such as data collection and contract monitoring, fleet management, and supply warehousing and monitoring.

- Preparing documents and reports using tablets, GIS, data management and word processing software.
- Participate in Rocky's Intern Cohort professional development program.
- Occasional use of park service radios may be required.

This work occurs indoors and outdoors at elevations of 7,800 feet to 12,000 feet in a wide range of weather including rain, snow, and high winds. The programs require physical activity and the ability to use standard personal protective equipment like gloves, hearing and eye protection. Handling of various materials and easy to moderate hiking may be required.

They will routinely be partnered with a higher-graded employee or working with a small team of other employees but will occasionally work alone and will need unsupervised access to buildings, vehicles, and workspaces, as well as access to the computer network to perform the duties of this internship.

UNIFORM STANDARDS

Staff are uniformed per Rocky Mountain Conservancy standards for public.

GENERAL INFORMATION

To succeed in this role, one should possess an interest in custodial duties, public and/or environmental health and safety and an interest in operation and maintenance of motor vehicles and light trucks. One should have the ability to follow written and verbal directions and standard operating procedures; collect, enter, and report data; communicate with co-workers and visitors while performing duties. Knowledge of plumbing, painting, groundskeeping, light maintenance, and hazardous material handling, is a bonus.

The Custodial Intern:

- will work no more than 40 hours per week, which typically includes weekends and holidays
- will dress in the appropriate uniform and present themselves in a professional manner
- must possess a valid driver's license and drive government vehicles safely
- must possess knowledge and ability to operate a computer with internet and pass a basic federal background check to get a PIV card.
- must be able to lift/move objects up to 50 lbs. and walk on uneven surfaces
- must abide by all safety precautions while performing their duties
- must communicate openly and consistently with their supervisor(s) as well as follow directions from NPS supervisor/staff

TO APPLY

To apply for this position, please submit your cover letter, resume and a minimum of 3 professional references to Opportunity@RMConservancy.org.